

Minutes of the meeting of
Riccall Parish Council
Held on 20 November 2017
from 7.30 p.m. at the Regen Centre

Attending: Cllrs Keen (Chairman) Adamson, Dawson, Field, Kilmartin, Nuttall, Rimmer, Owens, Somers-Joce and Wilkinson

District Cllr Reynolds & County Cllr Musgrave

Sandra Botham- Clerk & RFO

1 Apologies and declarations of interest

Apologies for absence from Cllr Sharp were accepted.

There were no declarations of interest in items on the agenda

The Chairman welcomed new Councillor Sally Field to the meeting.

2 Minutes of the meeting of Riccall Parish Council held on 16 October 2017 (circulated).

The minutes for the above meeting and Private Session 21 were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

District Cllr Reynolds gave an update on a planning application for 18 Church Street noting that a further traffic/speed survey is to take place relating to the revised application.

He also noted that Cllr Musgrave is hoping to attend later, following another meeting.

The Clerk gave an update from PCSO Paul Bell regarding reports of anti-social behaviour with youths throwing eggs at dwellings and also moped riding without helmets. The clerk had previously reported shooting of wildlife but Paul had no knowledge of the report regarding this.

The Clerk gave an update on action taken and developments since the last meeting:

- Cllr Field added to bank mandate
- Grit bins have been checked- few to be re-filled and need uncompacting
- Area 7 made the fire hydrant on Coppergate safe until YW came and completed the work. It does not need replacing.
- Paperwork for NYCC has been completed for replacement of the village name sign- a resident has since noted that a BMW was the culprit for the damage
- School have been contacted regarding the requirement for permission to display notices in the village.
- Removed the NW link from website- no longer in use and domain name has been grabbed.
- Venues are booked for Riccall Band practices
- A number of street lights have been reported to NYCC
- Contacted Daniel Gath Homes re the new fencing on footpath back of Main Street-Station Road – it's been installed inside existing which is in poor state of repair- they say not completed ownership so can't do anything yet.
- Thanks to members for the distribution of the Beacon

- A report was made to Area 7 regarding the metal drain & grass in the verge at Church Street/Kelfield Road.- this was repaired by the officer when he assessed the work.
- Fly-tipping on checker Lane is to be removed by SDC who are also checking ownership of the lane with no success. It is likely that the lane will be adopted by SDC in the absence of ownership.

4 Matters from Public Participation

A resident had noted that street lighting in Saunters Way to Parsons Lane is in-adequate when the majority of lights are 'part night' lights.

Action: the Clerk will check on NY website and follow up.

It was noted that the Woodland Walk footpath is slippery when its wet. Cllrs Dawson and Nuttall will assess and make a report to the RLC.

A resident had submitted concerns re the planning consultation 2017/1097/REMM re item 7b.

5 Correspondence

5a) General correspondence - requiring decisions:

CAB request for funding-It was proposed to donate £250 and all members were in favour.

5b) General correspondence - for information:

Notification from YLCA re payment of fees for General Data Protection Regulations. These have been noted by the Clerk for the forthcoming budget calculations.

YLCA notification of subscription fees for 2018/19. Also noted for the budget.

Residents email re dog fouling. The Clerk had responded to the resident and offered stickers. There is no-where appropriate to put a poster but Steve has been asked to spray stencils when the weather is appropriate.

Email from Emma Whittles re any progress on proposed affordable housing scheme. It was noted that Emma has now left her post, she had written to say Fiona from Broadstairs HA will be in touch regarding any progress with the proposed site. The clerk noted she had received an email from Fiona that afternoon regarding setting up a meeting with the steering group and RLC. **Action:** the Clerk will contact members and RLC.

A response from Inspector McNiff had been circulated.

Ex-forces support- 'Combat the Cold' with the Energy Doctor- posters have been put on the notice boards.

5c) Late correspondence – to note only.

Notification had been received from the Regen Centre regarding room hire increases from £11 to £12 per hour.

A resident had emailed regarding anti-social behaviour with youths targeting their home. The Clerk had forwarded the information to Paul Bell and requested that the PCSO's patrol the village when possible in the evenings to discourage the anti-social behaviour. Paul has said they will visit when possible.

6 Accounts for November 2017

Payments for October 2017 were approved and the Clerk gave an update on the budget position and bank reconciliation.

A short break was taken to sign the cheques.

7 Planning

7a) Selby DC has granted planning permission for the following applications:

2017/1027/TPO: Permission has been granted for application for consent to fell 1 no Ash tree covered by TPO 3/2006- 11 Saunters Way, Riccall

Selby DC has refused planning permission for the following application:

2017/0528/FUL- Proposed construction of hanger/storage building- Birchwood Lodge, NMarket Weighton Road.

7b The following applications will be considered:

2017/1097/REMM: Reserved matters application relating to access, appearance, landscaping, layout and scale of approval APP/2739/W/16/3151718 for erection of 22 dwellings at Villa Nursery, York Road, Riccall. (Lead - Cllr Keen

Discussion included an email from a resident in an adjoining property to the site. Concern was also raised regarding contractors possibly parking on York Road during construction and also keeping the road clean. Cllr Reynolds advised that the development would have to comply with Building Regulations and standard clauses would be included with any consent granted to control these issues.

A recommendation was made for **No objections** and all members were in favour.

County Cllr Musgrave entered the meeting at 8.20pm.

2016/0318/OUT: Amended drawings and information consultation for Outline proposal to include access (all other matters reserved) for residential development of up to 99 dwellings-land off Wheatfields Walk, Riccall. Lead-Cllrs Keen & Wilkinson

A recommendation was made to comment that our **previous comments/objections are still applicable** and note that the requirement for dwellings in Riccall has been met as has the five year housing supply for Selby District. All members were in favour of the recommendation.

Cllr Musgrave will make enquiries regarding NYCC Education calculations.

2017/1207/TPO: Application for consent to remove 1 no Sycamore tree (T8) covered by TPO 5/1980- 2 Beckwith Hall Drive, Riccall. Lead- Cllr Dawson

Based on the finding of the expert's report, a recommendation for **no objections** was made. All members were in favour.

2017/1096/HPA: Proposed construction of a new dropped kerb- 19 York Road, Riccall. Lead- Cllr Rimmer

No objections.

7c) Other planning matters - late Decision Notice & application.

2017/1057/TPO : Permission has been granted for an application for consent to crown lift to 2.5m, reshape and reduce crown by 20% 1no Holly tree (T1) and to crown lift to 3m drawback from property by 20% 5no Yew trees (A2) covered by TPO 5/1980- 4 Beckwith Hall Drive, Riccall.

2017/1231/HPA: Proposed side extension to existing dwelling to create new garage and alterations to existing garage to create additional living accommodation- Holly House, York Road, Riccall. Lead Cllr Owens

No Objections and note – could this development have any impact on the adjacent site proposals (2017/1097/REMM).

8 Reports and Consultation

Cllr Dawson reported back from a site meeting with fencing contractors at Saunters Way following completion of the work. It was noted that some posts were not rigid in the ground but this was due to ground conditions. The work is under guarantee therefore he was satisfied.

Cllr Dawson also reported back for training with The Standards Committee at SDC. He noted that it was interesting and he may adjudicate if required.

Cllrs Adamson and Keen had attended the CEF and noted that one funding request had been sought and approved. The next forum will be held at Riccall Institute at the end of January.

Cllrs Keen, Wilkinson and the Clerk had attended a site meeting at the old garage site on Landing Lane with representatives from SDC and the site manager. Cllr Wilkinson reported that it was an informative meeting relating to repositioning of a streetlight and fencing arrangement- neighbours had been contacted. It was noted that vehicles parking during construction should not be a problem as only small teams would be on site at each stage and if necessary additional parking has been arranged at the Regen Centre. The footpath through to Viking Drive will be closed during works but will be open following completion. Dropped kerbs have been factored in for entrances onto adjoining Chestnut Terrace It was noted that consideration for existing residents has been taking into account.

Cllr Keen reported

- noted that the yellow lining for the bus stop outside the park has been completed, however the position is not good.
- the RLC AGM noting a healthy balance.
- There are currently high numbers fly-posting in the village by York Press and school and pre-school. The clerk has already contacted the school groups and will follow up with The Press. Cllr Musgrave will check with NYCC and SDC regarding policies relating to this.
- AVS had held an IT forum which was interesting and useful. The consultant can provide advice and could advise regarding IT equipment when required.
- Community Speed Watch has reduced the times for winter. Two volunteers have unfortunately left.
Action- the Clerk will write and thank them for their contributions.
- Cllr Keen and the Clerk had represented the PC at the SDC Waster lunch which had been held for contributing groups on the monthly topics, which had been a great success.

The Clerk reported

- from a Planning Forum at SDC. There are plans for an annual Parish Forum to discuss changes in planning law/regulations and concerns and providing training to Parishes on planning matters as well as promoting pre-application discussions with Parishes (on big/sensitive schemes). The use of electronic consultation for planning has been trialled and PC's were encouraged to use it. Hard copies of plans can be requested if needed. Members agreed to using this system. **Action-** the Clerk will inform SDC. In addition, the Enforcement team has additional resources and will be more pro-active.

9 Recreational / H&S update

The Clerk reported on matters that relate to play equipment or sports field maintenance:

Clr Nuttall reported for October checks which were general on-going issues

- Note the recent repairs to the wet pour has been re-worked following comments sent to the company Higgs.- the repair is much better.
- Pest control man visited site following report of increase in mole hills
- Aerial slide- decision still to be made as to if the new replacement bolts are left or replaced with manufacturers bolts Playdale have been emailed regarding guarantees– no reply so far.
- Play bark is needed to replenish the aerial slide area but there are issues with delivery of a large load onto park in winter.
- Gavin has been carrying out the tasks from the monthly reports and should be up to date.

Clr Nuttall gave an update on the general condition of assets.

Clr Musgrave left the meeting at 9.25pm.

10 SDC Pool of Sites (previous responses circulated)

It was agreed that previous comments are still applicable and that Riccall has already met the housing targets.

Action: The Clerk will respond.

11 Grass cutting contract (details circulated)

Clr Somers-Joce explained the insurance queries and the Clerk will contact contactors for clarification.

The Admin & Finance meeting will assess the results in January.

12 Festive lights

Replacement of the village green tree lights was considered. It was agreed to purchase 4 sets of lights and a transformer at a cost of £360. Branches Out have agreed to fit the lights. An electrician will make the connection to the existing service and certify the works, to be completed in time for the Dickensian Fayre.

A proposal for coloured light received 5 votes

A counter proposal for white lights received 6 votes.

Actions: The Clerk will order the lights and Branches Out will fit them. Clr Keen will contact the electrician.

13 Minor items and items for the next agenda

None.

There were no staff matters – the meeting was not taken into private session.

14 Staff Matters

The Chairman thanked those present and closed the meeting at 9.50pm.